Seeking senior level assignments in Project Management with an organization of high repute preferably in Architecture/ Construction or Interiors Fit-out sector. Dubai Statutory approved Architect.

PROFILE SUMMARY

- A result oriented professional with over 15 years of experience in **Project Management, Designing and Client Servicing**
- Skilled in ensuring timely completion of projects through effective vendor management & work towards cost reduction, optimum resource utilization and continuous process improvements across all locations
- Expertise in complete project life cycle in fit-out projects in architecture, interiors and execution from concept to closure of the projects
- An individual having excellent command on AutoCAD all versions, Sketch up , MS Project , Primavera P6, and MS Office, Revit (Intermediate)
- Proficient in Construction Change Management and Project Management Systems and methodologies
- An effective communicator & negotiator with strong analytical, problem solving and organizational abilities

CORE COMPETENCIES

- Handling Interior Fit outs Project Management from Inception, Design Management, Commercial Management, Planning& Scheduling in Microsoft Project, Site Monitoring/Construction management till Handover & Move in. Client coordination & single point of contact.
- Preparing project brief for the project, methodology of the job schedule of specific jobs, taking approvals ,verification and validation to ensure quality assurance and quality control in the projects of construction and interiors
- Managing relationships with multiple stakeholders to deliver projects on time meeting key criteria of budgets, quality and safety
- Experience in various planning departments including master planning, plan preparation and development, policy analysis, urban regeneration, environmental planning, consultation and research.
- Extremely hard working, ambitious and driven individual with a passion for career start and progression. Highly motivated and confident with organization, multi-tasking, strict deadlines and working under pressure. Excellent communication skills and experience working as a team and individually as well as strong ICT capabilities. Very enthusiastic and energetic with high aspirations, dedication and a desire for learning and development.
- Coordinate activities with Field and Office Personnel and directly managing other team members as required in the execution of assigned responsibilities at the Jobsite Level
- Carrying out project management activities (collect requirement, define scope, Develop design/architecture, other project related activities conducting weekly meeting with business)
- Achieved profit on project to project basis with value engineering, design and taking new quotations from the local markets.
- Interfacing with clients for business need gathering, conducting system analysis and finalizing technical/ functional specifications and high level design documents for the project
- Ability to manage and coordinate with a reasonable size of cross-disciplinary team of 100 people in a matrix management.

WORK EXPERIENCE

Since February '2014 till August 2015 with Festoon Interiors, Dubai, UAE

- Overall Project Management of Projects and Operations of the Business
- Resource Management for efficient labor productivity and meeting project deadlines
- Appointment of sub contractors and supervision of procurement activities.
- Coordination with client, sub contractors, suppliers and Company staff with different departments.
- Preparation of BOQ, Invoices and follow-up for payments from clients
- Preparation and development of Design and detailed drawings in coordination with associate staff.
- Obtaining Authority approvals (DM,DCD,TECOM, Trakhees, DMCC etc) and meeting with authority departments



Senior Project Manager

- Playing a stellar role in Posh Villas in Dubai at Equestrian Club, Offices and various other fit out projects ranging from 2 Million to 15 Million AED. (Annually Target 40 Million)
- Design and build portfolio for various projects like
- **Restaurants** : Jackberry's, Al Ghayathi
- **Retail Fashion Stores** : Viva International, Fashion Group at Bur Dubai.
- Villas : Polo Homes Villas, The Villa 157, The Villa 96 & 9
- Office :Raj Travels Bur Dubai, EKTA 1608 office at Mussallah Tower -(Design, Coordination and Execution)



Since Jun'10 to Feb ' 2014 with Al Reyami Interiors, Abu Dhabi, UAE

- Played a stellar role in client coordination and interface on various projects ranging from 5 Million to 15 Million AED. (Annually - 40 Million)
- Handling Interior Fit outs with Interiors and MEP from Inception, Design Management, Commercial Management, Planning& Scheduling in Microsoft Project, Site Monitoring/Construction management till Handover & Move in. Client coordination & single point of contact.
- Involved in pre bid stage and responsible for monitoring the project post bid (execution)
- Understanding Project requirement at the pre bid stage
- Developing presentation, specifications, design & cost based on clients need
- Deliver customized and timely solutions
- Negotiating with vendors, preparing project budget & profit statement
- Monitoring risk associated and preparing risk mitigation plan
- Preparing & monitoring Project Schedule/Bar charts, Drawings, financial tracker.
- Ensured effective preparation of master schedule and planned the job with Contractors and Sub-contractors on the site
- Carried out:
 - Utilization of AutoCAD, Ms Project and Ms Office
 - Zoning Regulations, Building Bye-laws, Rules, IS Codes
- Successfully dealt projects in Interiors while monitored designing and construction of areas ranging from 600 Sq.Mtrs to 5000 Sq.mtrs
- Project dealt/ Clientele list comprised of:
 - Offices : Siemens, Tablez, Emirates Nuclear Energy Corporation, Department of Economic Development, Secure Construction, EMKE Group – Head Office, Flour – Project management office and Abu Dhabi Food Control Authority - ADFCA
 - **o** Banks : United Bank Limited, NBAD and UNB
 - \circ $\;$ Hospitals and Clinics : United Eastern Medical
 - Retail : Chocolate Factory
 - Restaurants : SoulFul , Lemongrass
 - Accredited with an appreciation from the clients like EMKE, Tablez and ENEC.

Jun'09 to May'10 with Signs, Hyderabad, India

- Preparation of master plan/ zonal plans, town development plans, infrastructure development plans, tourism plans.
- Preparation of technical reports at various stages of work.
- Proficient in development of spatial maps for different sectors such as land use and land development, demography, housing, utilities and community infrastructure, tourism, socio-economic and environment sector.
- Actively involved in setting up of goals and objectives, methodologies, town planning studies, quantitative and qualitative assessment (problems and issues, potentials and constraints) us secondary survey tools, evaluation, formation of strategic recommendations/policy.
- Monitored overall projects for the company with-in project output on time, budget and specifications
- Acknowledged for managing design issues on the site and writing instructions on design log book on progress of the work



Project - ADFCA

Senior Architect – Urban Planner



Project Manager

-(Design, Coordination and Execution)

-(Design, Coordination and Execution)

-(Design, Coordination and Execution)

- Managed design and blue print review and analysis of the projects
- Essayed a key role in scheduling and project budget while building code compliance, project development and quality control
- Job scheduling with the contractors and assisting senior managers in scheduling jobs and status update of the projects

Projects:

- Visakha Eye Hospital at Visakhapatnam -(Design, Coordination and Execution)
- Pioneer Elastics India Pvt Ltd (office and factory (Design & Coordination)
- Krishna Apartment Complex (G+3)
 -(Design & Coordination)
- Layout of 6.23 Acres of Land ,Kakinada (Design & Planning of the layout with commercial front and housing with the support services)

Mar'07 to May'09 with W1Franchise, London, United Kingdom

- Played a stellar role in coordinating with design and execution team
- Carried out:
 - Management of various projects on design, execution and budget on all the work packages (Civil and M&E).
 Utilisation of AutoCAD, Sketch up and Kitchen Draw, Virtual World and MS Project
- Efficiently negotiated cost estimates with clients wherein maintained daily contact with client at location sites and strictly followed SHE (Safety Health/ Environment (SHE) task force)
- Successfully dealt projects in interiors and construction of areas ranging from 600 Sq.Mtrs to 2500 Sq.mtrs

Projects Executed:

- Nisa Local, Paddington, London -(Design, Coordination and Execution)
- Euro Food and Wines, Parade Road, London (Design, Coordination and Execution)
- Video Café, Paddington , Craven Road, London (Design, Coordination and Execution)
- Nisa Local, Hammersmith, London and various other Nisa local retail for designing services -(Design, Coordination and Execution)
- Kitchen and Bathroom Designs (Bespoke furniture) for various clients Design and Coordination

Mar'04 to Jul'06 with Jones Lang LaSalle, Bangalore, India Assistant Project Manager Manager

- Successfully executed projects within timelines and budget and same got inaugurated by Bill Gates and Steve Ballmer.
- Time coordination on the design and execution on all the above projects with respective to time lines and milestones.
- Management of the mentioned projects on timely completion and coordinated in aspects of design, execution and budget on all the work packages (Civil and M&E).
- Preparing flowcharts, comparative analysis, giving feedbacks.
- Coordinated with the base build contractors from the client side
 for various internal meetings and on the execution of the site with the
 respective contractors.

Commercial Offices:

Microsoft – Signature, Bangalore- ExecutionJuniper Networks, Bangalore- ExecutionSapient: GRTECH Park, Bangalore- ExecutionMicrosoft Campus, Hyderabad- Execution

Period: Nov'05 to Jul'06 Period: Jun'05 to Oct'05 Period: Feb'05 to May'05 Period: Mar'04 to Feb'05 Area: 4, 00,000 Sq. ft Area: 80,000 Sq. ft Area: 60,000 Sq. ft Area: 4, 25,000 Sq. ft

Architect

Aug'99 to Feb'04 with **Rajkumar Associates, Secunderabad, India** Dealt in various projects in interiors designing using AutoCAD, Construction and Site Execution. Commercial Offices:

- National Association of Law and Research, Shameerpet (Law university)
- Indrasai Residency, Bangalore for Kalpataru Group.
- British Library , Secunderabad,India
- Hyundai Santro Showroom at Visakhapatnam, India

(Law university) (High rise - Apartments) (Designing & Retrofit) (Design & Execution)





Project – Nisa Local



Space Planner

Area: 13,500 sq.ft Area: 20,000 sq.ft

Area: 8,000 sq.ft

- Maks Casting Pvt. Ltd., Uppal, Hyderabad, India
- Jalaja Technologies, MRL House, Hyderabad, India

(Design & Execution) (Design & Execution)

http://www.slideshare.net/signs369/dissertation-submission?related=1

Nov '98 to July '99 with Indian Hospital Corporation Ltd, New Delhi Hospital designing and coordination on site, preparing and presentation of drawings on AutoCAD and Site **Coordination.**

Hospitals:

•	Apollo Muscat 150 Bedded Hospital	(Design)	Area :2,25,000 sq.ft
•	Jig Me Dorji Wan Chuck National Referral Hospital	(Design)	Area :3,00,000 sq.ft
•	Dhabol Environ Hospital	(Design and Coordination)	Area: 1,25,000 sq.ft

ACCOLADES / ACADEMIC DETAILS

Holds the distinction of being Awarded merit in University of East London, United Kingdom during Masters

in Project management in 2007 -2008 (Stood 2nd on Dissertation in year 2008)

(Topic in dissertation: Planning Stages in Project Management: Development of the 100 – Bedded Hospital Construction Project

in Hyderabad, India)

> Holds the First class of being awarded merit in Bachelors in Architecture from School of Planning and

Architecture, JNTU, Hyderabad. in 1994-1999

(Topic in dissertation: Institute of Cardiac Sciences)

Stanford Advanced Project Management certificate program from Stanford, CA 94305, United States – **Completion by 2016 September – Modules**

Converting Strategy into Action Executing Complex Programs Leadership for Strategic Execution Project Innovation through Design Thinking Managing Without Authority Leading Effective Teams

MEMBERS	HIPS

IVIEIVIDERSHIPS				
2014	Dubai Approved Engineer, Dubai, U.A.E – Architect Registered No. 106188			
2014	Dubai Civil Defense - Registered No. DCDS000080714			
2008	2008 APM - Association of Project Management, London, United Kingdom (Raj Khanna Associates)			
	P2R / 265837			
2000	COA - Member, Council of Architects , New Delhi, India CA / 2000 /26657			
CERTIFICATIONS				
2012	FIDIC- (Contracts Administration Course from Prof. Indrawansa Samaratunga, Dubai (March 2011)			
2011	Basic course of (35 PDU's for PMP completed from Cambridge Education, Abu Dhabi. (November 2011)			
2011	LEED (Basic Course) from Green Technologies FZCO, Dubai (September 2011)			
2008	Project Management Methodology, Prince 2 Technologies Basic, London from APM Group (Feb 2008)			
2008	Construction Skills Certification Scheme from CSCS, London Scheme Registration Number: 2996318			
2008	Training Certificate Course in Project Management, Andhra Pradesh (Ministry of Small Scale Industries -			
	Sept)			
2007	IELTS, London Band score of 6.5 (Sept 2006)			
Information Technol	agy: SKILLS			

rmation Technology: SKILLS

AutoCAD Rel. 2009,2006,2005, 2002, 15 and LT, Microsoft Project, Primavera, BIM, Google Sketch Up 7.0, V-Ray,3D Studio Max, Microsoft Office Suite and Adobe Creative Suite, Internet Applications (MS outlook, Internet explorer)

PERSONAL DETAILS

Nationality	: INDIAN
Driving License Details	: Indian and UAE
Languages Known	: English, Hindi and Telugu
Date of Birth	: 18th July, 1975
Permanent Address	: Flat No. 12, Srinidhi Apartments, Near Endau, Seethammadhara, Visakhapatnam – 530013

Trainee Architect